

Joint Service Vehicle Registration Office



Orientation Brief

Location



Building 5638, Camp Foster
(Behind the Bowling Center)
645-7481

Hours of Operation



0730 - 1630

Monday through Friday

**Closed Weekends and American
Holidays**

Limited Services on Japanese Holidays
• **The only Vehicle Registration Office
on Island.**

- **Register all SOFA and Non-SOFA
vehicles that require base access.**
- **Provide step by step guides and
explain expected fees**

JSVRO Services



- **GoJ Inspections: 0730 - 1130 and 1230 - 1530, no inspector available on Fridays**
- **GoJ Services (Automobile License Plate Assoc.): 0900 - 1130 and 1230 - 1530 (Fees paid to the Japanese Government)**
- **Initial Registrations (Imports, Active or Deregistered titles, SOFA or Non-SOFA), Duplicate Title, Duplicate License plate, Deregistration (Shipping vehicle, Junking, Repairs)**
- **LOA's (Letter of Attorneys, used to buy, sell and deregister vehicles.)**

Required Vehicle Paperwork & Decals



- **Japanese Title**
- **GOJ - Inspection Sticker (Blue or yellow square decal)**
- **JCI - Japanese Compulsory Insurance**
- **PDI - Property Damage Insurance**
- **Military Registration**
- **Current Year Road Tax Receipt & Decal**



Japanese Title

*All vehicles except mini car



GOJ expiration date.

Written in
Year, month, day format.

位置	***
る日	平成 16年 11月 5日

規登録
非課税

Japanese year system
is:

28=2016
27=2015
26=2014

番号 00284 A

自動車検査証

平成 26 年 8 月 25 日

陸運事務所長

自動車登録番号又は車両番号 沖縄 Y	登録年月日/交付年月日 平成 25 年 6 月 14 日 / 平成 14 年 9 月	初度登録年月	自動車の種別 小型	用途 乗用 自家用	車体の形状 ステーションワゴン [003]
HONDA	車台番号 GB1-1044185	[296]	乗車定員 7人	最大積載量 1260kg	車両重量 1645kg
型式 LA-GB1	原動機の型式 L15A		長さ 405cm	高さ 168cm	重量 170cm
所有者の氏名又は名称 KADENA AIR BASE APO 96239			燃料の種類 ガソリン	型式指定番号 11197	類別区分番号 0009
所有者の住所 ***					
使用者の住所 ***					
使用の本拠の位置 ***					
有効期間の満了する日 平成 16 年 11 月 5 日					

備考
[沖縄], 継続検査
自動車重量税額 ¥12,600
平成27年度エネルギー消費効率(JC08モード燃費値)算定未了
平成22年度燃費基準10%向上達成車
[走行距離計表示値] 104,100km (平成26年8月25日)
[旧走行距離計表示値] 88,900km (平成24年8月21日)
平成11年騒音規制車
[受検種別] 持込検査車
[検査時の点検整備実施状況] 点検整備記録簿記載なし
[受検形態] 使用者
以下余白

JAPANESE ORIGINAL TITLE

License
plate
Owner's
Name
GOJ
expiration
date

- Must be Original Document
- Maintain in Vehicle

Japanese Mini Car Title



番号 00396 自動車検査証 平成 25 年 4 月 15 日 軽自動車検査協会

車 台 番 号	交 付 年 月 日	初度検査年月	自動車の種別	用 途	自家用・事業用の別	車 体 の 形 状		
沖縄	平成 21 年 4 月 10 日	平成 15 年 4 月	軽自動車	乗用	自家用	箱型		
車 台 番 号	乗車定員	最大積載量	車両重量	車両総重量	長さ	幅	高さ	
RA1-321131	4 人	820 kg		1040 kg	339 cm	147 cm	155 cm	
車 名	型 式	原動機の型式	燃料の種類	総排気量は定価出力	前 軸 重	後 軸 重	型式指定番号	類別区分番号
スバル	TA-RA1	EN07	ガソリン	0.65L	520 kg	300 kg	10745	0158
使用者	氏名又は名称	License plate						
	住 所	Owner's						
所有者	氏名又は名称	Name						
	住 所	GOJ						
使用の本拠の位置	使用者住所に同じ	expiration						
有効期限の満了する日	備考	date						
平成 年 月 日	【沖縄】 継続検査 平成22年度燃費基準10%向上達成車 平成15年度燃費規制車 平成27年度エネルギー消費効率（JC08モード燃費値）算定未了*							
年 月 日	【自動車重量税額】 ¥6,600 *							
年 月 日	【走行距離計表示値】 131,800 km (平成25年4月15日) *							
年 月 日	【旧走行距離計表示値】 113,800 km (平成23年3月29日) *							
年 月 日								

OCR05-2334

GOJ expiration date.

Written in
Year, month, day format.

位置 ***
平成 16 年 11 月 5 日

規定登録
非課税

Japanese year system
is:

28=2016
27=2015
26=2014

- Must be Original Document
- Maintain in Vehicle

GOJ Inspection Decal



Inside
Vehicle



Outside
Vehicle



Top is
year

Bottom is
month

Shown as year, month, day

Year Expires
8=2016
7=2015
6=2014

- **Proper placement**
 - Center of windshield
- **Notice:** GOJ expiration varies and is not always the last day of the month. Refer to your title, Base reg. or inside GOJ sticker.



Japanese Compulsory Insurance



- JCI Policy number
- Expiration Date
(Shown in Year, Month, Day format.)

- 28 = 2016
- 27 = 2015
- 26 = 2014

- Normally in plastic sleeve

証明書 番号 第 909C 040428-9 号

自動車損害賠償責任保険証明書

下記の自動車については、自動車損害賠償保障法による自動車損害賠償責任保険契約が締結されていることを証明します。
This is to certify that the below-mentioned automobile is duly insured for Automobile Liability stipulated under Automobile Liability Security Law, No. 97, 1955.

エース損害保険株式会社

平成13年 7月 9日

自動車登録番号・車台番号または標識の番号 License No. 車台番号 Serial No.	EP82-0018991	自動車の種別 Kind of Vehicle	自 乗
保険期間 Period	自 平成13年 7月 9日 25ヵ月間 From 平成15年 8月 9日 午前12時(正午) To 平成15年 8月 9日 Noon	使用の本拠の所在地 Location	沖縄県
保険契約者の住所及び氏名 Insured	〒900-0000 PSC 559 BOX 5298 FPO AP 96377	保険料 Premium	¥ 13,300
異動事項 Changes		指定金融機関名 Designated Financial Institution	
管轄店 Jurisdiction Office	沖縄支店 (098) 537-5133 沖縄県宜野湾市大山6丁目4番2号	保険料収納済印 Premium Received Stamp	自動車損害賠償責任保険料 H13.07.09 納 0012 収納済 エース損害保険株式会社
代理店名 Agency Name	エース損害保険株式会社	コード Code	18750 (JOHNNY)

952025

AUTOMOBILE INSURANCE POLICY & PREMIUM RECEIPT <small>(U.S. Forces Personnel Use Only)</small>			
T 900 - 0000		Tel No. Home : 622 - 5136 Office : 645 - 3955	
Name: Address:			
Policy No. & Receipt No. 9			
Date of Contract (Application) Date of Premium Received 1 New y None ① Renewed			
Number of renewals 2 times			
Policy From 00:00 PM 29 MAR 2002 To Noon 29 MAR 2003			
Period To Noon 29 MAR 2003			
Pay Grade E-6 Age 31 SSN: DOB:			
The Company hereby issues this policy as its evidence of the insurance contract as detailed below, subject to the Policy Conditions, Clauses and Statements on the policy, and also duly received the amount of the following total premium as the premium of contract.			
* Non Transferable			
Rating Class	M4 (1.0)	Enlisted Personnel (E-5 to E-7) 30 years or over	
Model Y/M	Made / Trade Name	JPN	
1990.02	TOYOTA		
Type(s) / Body Type	Specification		
E-EPB2			
Chassis / Serial No.	License Plate No.	Vehicle Code	
EPB2-0018991	OKINAWA 501 Y 4660	130	
Special Equipment	Location Code	93	
Insured	(Physical Damage (Optional))		
(State as applicant unless otherwise noted.)	Liability & Other (Basic)		
The insured are affected in only with respect to coverage for which a specific limit of liability is designated.			
Coverage Limit of Liability Premiums			
A	Physical Damage Comprehensive	f	-
B	Physical Damage Collision	f	-
C	Bodily Injury Liability each person	f 30,000,000	9,130
D	Driver's / Passenger's Accident Coverage each person	f 14,000,000	10,420
E	Property Damage Liability each accident	f 3,000,000	-
F	Medical Payment each person	f NOT COVERED	-
G	Loss of Use by Theft per day	f NOT COVERED	-
		Total Premiums	19,550
*Excluded items when the rating class JAPAN ONLY *Required Personal Auto Exclusion f. 1. All the coverages before policy were terminated. 2. If it would produce no net benefit. 3. Loss of other than physical damage covered.			
Premium Rate Grade	1	2	3
Limiting	4	5	6
Other	7	8	9
Liability	10	11	12
Premium Rate Grade Limiting Other Liability			
Driver / Passenger Accident Coverage Clause (As stated in Limit of Liability section)			
Agent Use N.A. #1178			
Free Code			
Insurance Office Agent / Broker			
2002 03 中東支店 CHINA (THAI) WILTEC (P6547)			
Contractor			
Base of Issue Date at Date of Contract			

- **PDI Policy Number**
- **Expiration Date**
- **Required by all SOFA Drivers**
- **AKA “American Insurance”**
- **Normally issued for 1, 3, 6 months and 1**

Military Registration



- Translation of Japanese Title
- Issued by Vehicle Registration
- Must be Updated minimum every 2 years
- License Plate Number
- Lien Holder info
- Owner Signature
- GOJ Inspection Expiration

MILITARY REGISTRATION AND CERTIFICATION OF TITLE OF MOTOR VEHICLE				VEHICLE NUMBER PLATE
				502Y7703
This form is subject to the Privacy Act of 1974. Please read the Privacy Act Statement on this form before completing it.				
SECTION I - VEHICLE DESCRIPTION				
MAKE	YEAR	MODEL	BODY TYPE	
Mazda	1997	DEMIO	4DR/SW	
COLOR	SERIAL NUMBER			
Green	DW3W-121954			
ENGINE NUMBER	NUMBERS ALTERED	ENGINE SIZE	CIPPING WEIGHT (lb)	
B3	No	1.32	950	
SECTION II - OWNERSHIP				
NAME OF OWNER (LAST, FIRST, MI)		GRADE	IDENTIFICATION NUMBER	
MILITARY ADDRESS OF OWNER				
SECTION III - SOURCE OF OWNERSHIP				
(PURCHASED FROM (NAME OF INDIVIDUAL OR COMPANY))				
ADDRESS OF SELLER			DATE OF PURCHASE	
Marine Corps Contractor HH			17-Jul-2012	
SECTION IV - LIEN				
LIEN IN FAVOR OF	AMOUNT OF LIEN	DATE	DISPOSED ON	
N/A	N/A	N/A	N/A	
SECTION V - STATEMENTS				
I certify by my signature that I understand the Section 5 statement of responsibility and that this certificate was issued to me on:				
SIGNATURE OF OWNER				12-Sep-2012
REGISTRATION EXPIRATION DATE				11-Sep-2014
NOT VALID UNLESS STAMPED				

A red circular stamp is located in the bottom right corner of the form. It contains the text "JOINT SERVICE", "PMO", "OFFICIAL", "MCG S. D. BUTLER", and a large number "16".

Road Tax



- Road tax receipt
- Road tax decal
- Prior year road tax decals are not authorized and must be removed
- Placement of decal
(From inside windshield for 4-Wheeled vehicles)
 - 2-wheeled vehicles position decal on front right fork.



Road Tax



- **Paid annually between 1 April and 31 May, must be paid NLT 1 June.**
- **JSVRO will set up collection sites at each camp.**
- **Payment is in Yen only.**
 - **Vehicles - ¥7,500 to ¥32,00**
 - **Mini cars (Yellow Plates) - ¥3,000**
 - **Motorcycle - ¥500 to ¥1,000**
 - **Mini cars and Motorcycles/Scooters**

GoJ Inspection



Fees

- **Renew JCI Policy (Average 2 years cost)** - ¥13,000
 - Purchased at Insurance Company (AIU, ACE, etc)
- **Weight Tax (Paid at JSVRO)** - Fee varies with weight and type of vehicle ¥11,600-24,300
 - Payment accepted in Yen Only
- **Inspection Fee-\$20.00**
- **Approximate Cost with no repairs**

Waivers



- **Waivers are used as exception to standard policy.**
- **All waivers can be found online at:
<http://www.mcbbutler.marines.mil/BaseInformation/VehicleRegistration.aspx>**

30 Day Additional Vehicle Waiver



- **SOFA members are allowed one 4-wheeled per SOFA licensed member in household.**
 - **One 2 wheeled vehicle per properly licensed member. (Motorcycle endorsement)**
- **Waiver allows you to purchase an additional vehicle for 30 days. You are allowed TWO 30 day waivers per year.**
 - **Example: You have a vehicle that no longer meets your family needs and**



120 Day Ownership Waiver

- You must own your vehicle for 120 days before sale.
- This Waiver allows you to sell the vehicle you currently own prior to 120 days ownership. You are allowed ONE 120 day waiver per year.
- The following requirements must be met:
 - No Lien's - vehicle must be paid in full.
 - GOJ Inspection, JCI and PDI must be

Spouse Only Driving Permit



- **Allows the sponsor to register a vehicle using his/her spouse's drivers permit. Required for personnel when the spouse is the only person with a SOFA drivers permit. The following requirements must be met:**
 - **Spouse must have a valid SOFA drivers license.**
 - **Sponsor must have CO endorsement.**

Out processing/Checking Out



- All vehicles must be transferred from the registered owner's name or deregistered.
- Can be deregistered via:
 - Title transfer
 - Junking
 - Shipping
 - Special power of attorney (SPOA)

****NOTE: Command endorsement must be obtained prior to checking out with SPOA.****

Common Questions



- **Whose signature is required for JSVRO waiver letters?**
 - **All waivers require CO endorsement.**
- **Can my family member register a car in their name?**
 - **No, ALL vehicles are registered to the SOFA-sponsors name.**
- **How many vehicles can I own?**
 - **One passenger vehicle and one**



Call the JSVRO at 645-7481